

## GUIDELINES FOR SCOUTS COMING TO THE WESTMORELAND DISTRICT EAGLE BOARD

APRIL 20, 2010

The Westmoreland District Eagle Board oversees the review for proposed Eagle Projects and conducts all Boy Scouts of America Eagle Scout Board of Reviews. As adults with strong ties to Scouting, we commend and applaud your efforts in striving to reach the rank of Eagle Scout. Congratulations for reaching the rank of Life and striving for Eagle, the pentacle of Scouting. This lofty goal can be reached with strong dedication, forward planning and documented Project execution on your part.

### **The following guidelines must be adhered to for both reviews:**

-The Westmoreland District Eagle Board meets at the monthly Westmoreland District Roundtable. Roundtables are conducted at the Florence Boulevard Church of Christ, 2502 Florence Blvd., Florence, AL 35630 starting at approximately 7:00 P.M. (C.S.T.) the first Thursday of each month during the year except for the month of July. No reviews or Eagle Boards are done during the month of July. Additional review times may be setup by the Chairman and/or his appointed representative for certain situations that may warrant special consideration. These situations are reviewed on a case by case basis and may or may not be approved by the Eagle Board.

-All project reviews and Eagle Boards must be initiated by contacting Mr. Mike Fountain, Eagle Board Chairman at [eagleboard@westmorelanddistrict.com](mailto:eagleboard@westmorelanddistrict.com) prior to showing up with no advanced notice. Life Scouts not scheduling ahead will be taken last and may not be granted access to the Eagle Board if time doesn't permit.

-Scouts must dress in a BSA approved Class "A" uniform including Neckerchief, Slide and Merit Badge Sash. If a Scout's Troop does not normally dress in BSA Scout pants and socks, the Life Scout may wear the standard pants and socks that are worn during regular Troop meetings.

-Scouts should always use the principles of the Scout Oath and Scout Law.

### **Review for proposed Eagle Projects;**

-Latest edition of the Eagle Scout Leadership Service Project Workbook (2009 edition) shall be used in all Eagle Project reviews.

1. All parts of the Workbook shall be filled out and completed relative to the proposed project.
2. Notebook shall include completed cover sheet, project description, project details including the present condition, the method, and materials to be used, time (work day) schedules for carrying out the project. Describe safety conditions or hazards that may be encountered and a list of equipment needed on the project along with "before" pictures of work area. Include list of proposed material and projected cost of all items and a drawing or layout of the proposed project.

3. All four (4) Approval Signatures for Project Plan shall be signed by the appropriate party and dated.

### **Eagle Rank reviews;**

**-All the requirements listed in Review for proposed Eagle Projects sections also apply to this phase of the Board of Review.**

**-Although it is not required, you may want to include a copy of your Scout Individual History Report in your notebook.**

-The BSA Eagle Scout Rank Application must be an original copy (2009 Edition) and completed in it's entirety.

1. Scouts should leave an "approved" BSA Greater Alabama Council, BSA Eagle Scout Letter of Recommendation letters and addressed envelope with all the indicated references (5 or 6) listed on the front of the BSA Eagle Scout Rank Application in Requirement 2. These letters are required; refer to the instructions listed on page 2 in the "Instructions to Scout". Have all Recommendation letters forwarded to your established Troop representative (Scoutmaster, Troop Committee Chair or Life to Eagle Chair). After your Troop Representative receives all of your Recommendation letters (5 or 6), you may schedule an Eagle Board along with your Troop Representative. The "LETTERS SHOULD NOT BE GIVEN TO THE SCOUT" or be in his possession (Refer to "Instructions to Scout" and "Instructions to Recommendation Writer" on page 2 of the package).
2. The Merit Badges shown will include those that the Scout has earned. Elective Badge(s) not earned in a particular section will be marked out (i.e. Cycling or Hiking crossed out if Swimming was earned). These Merit Badge selections will need to be made in Requirement 3 numbers 6 and 9.
3. Pay special attention to posting your time spent on planning and leading the Project. Indicate the total number of Service Hours that you and all of you Project Volunteers spent working on the Project as outlined in Requirement 5. Provide your detailed Volunteer Sign-up Sheets (Sign-in sheet used on every Project Workday including Scout name, Time In, Time Out and Total Hours Worked that day) to the adult in your Troop that is responsible for posting this information to Troopmaster at Project completion. This system will help ensure that your fellow Scouts receive credit for their service work. Include these Volunteer Sign-in Sheets in your Eagle Project Notebook.
4. Also, the Scout must include his Ambitions and Life Purposed as outlined in Requirement 6 attached to his Project Notebook.
5. Additionally, all signatures on the back page of the Application starting in Requirement 5 must be dated in descending order and complete through the BSA Local Council (Scout Shop Representative) Certification approval and signature.

•NOTE. The Eagle Board cannot conduct your Eagle Scout Board of Review if an authorized BSA Local Council (Scout Shop Representative) Certification has not been evaluated, approved and signed off on your Eagle Scout Rank Application.

-For successful candidates passing the Eagle Board, your Application will be signed off by the members of the Eagle Board and you will be provided a red copy of the Greater Alabama Council Eagle Scout Walkway Name Confirmation card. After completing the card and returning to one of the Scout Shops your name to be added to the Eagle Wall at the Birmingham Scout Service Center located in Liberty Park.

-Good Luck on your upcoming Eagle Scout Board of Review. Come prepared to present and discuss your completed Project along with other discussion questions. We trust that you will remember all of the Scout skills and requirements that led you up to this point. These skills will last you a lifetime!

Yours in Scouting,

Westmoreland District Eagle Board  
Greater Alabama Council, BSA

cc: westmoreland.1bsa.org